

# Collaborative Growth Programme

**Toolkit:**  
Sample Letter of Adherence



[DN: On headed notepaper of Member]

Invest Northern Ireland  
Bedford Square  
Bedford Street  
BELFAST  
BT2 7ES

\_\_\_\_\_ 2019

Dear Sir,

**NAME OF PROJECT/NETWORK** COLLABORATIVE GROWTH NETWORK

The Members (as defined below) have agreed, pursuant to Invest Northern Ireland's Collaborative Growth Programme, to collaborate in relation to the Project (as defined below) in accordance with the terms set out in the Rules Annex (as defined below).

We have requested admission to the Collaborative Growth Programme and the Project, and acknowledge that we are so admitted subject to the terms of this letter.

In this letter:

**Effective Date** means [the date of this letter];

**Lead Member** means the Member who has agreed to act as such for the purposes of the Project and who is named as the Client for the purposes of the Letter of Offer;

**Letter of Offer** means the letter of offer from Invest Northern Ireland to the Lead Member by which Invest Northern Ireland has agreed to make financial assistance available to the Lead Member for the Project subject to its terms;

**Project** means the project in respect of which the Members have agreed to collaborate as further described in the [Smart Objectives] Annex;

**Members** means the list of persons who have agreed to collaborate in relation to the Project, as set out in the application form for financial assistance in relation to the Project, as that list of persons may change from time to time in accordance with the [Rules Annex] (each, a **Member**);

**Rules Annex** means the Annex to the Letter of Offer setting out the rules governing the operation of the Project, as those rules may be amended from time to time in accordance with their terms.

Unless the context expressly requires otherwise, in this letter, expressions defined in the Rules Annex and used in this letter have the meaning set out in the Rules Annex. The rules of interpretation set out in the Rules Annex apply to this letter.

**ADHERENCE**

We confirm that we have been supplied with a copy of the Rules Annex, the [Smart Objective] Annex, the Grant Annex and (to the extent it is available) the Project Plan (together, the **Project Documents**).

In consideration of our admission as a Member, we undertake to Invest Northern Ireland that, subject to the terms of this letter, from the Effective Date, as a Member, we shall observe, perform and be bound by all of the provisions of the Project Documents.

**COUNTERPARTS**

This letter may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all the counterparts shall together constitute the one agreement.

**GOVERNING LAW & JURISDICTION**

This letter and any disputes or claims (including non-contractual disputes or claims) arising out of or in connection with its subject matter or formation shall be governed by and construed in accordance with the law of Northern Ireland.

Each party irrevocably agrees that the courts of Northern Ireland have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this agreement, its subject matter or formation.

Yours faithfully

\_\_\_\_\_  
Authorised Signatory  
For and on behalf of [DN: insert Member's Name]

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date